

**Loudoun County Government**  
**DISABILITIES SERVICES BOARD**

**MINUTES**

**June 1, 2010**

**MEMBERS ATTENDING:** Frank Lombardi, Ken Shipman, Tim Tozer, Tom Wlodkowski, Joe Granata, Angela Shirazi, Liz Mills, Rowe Leathers.

**MEMBERS ABSENT:** Julian Murray, Anjan Chimaladinne, Lovely Lall.

**INACTIVE MEMBERS:** Greg Conrow

**STAFF:** Catherine Motivans, ADA Coordinator

**PUBLIC:** Tracee Garner (LEND)

**I. CALL TO ORDER**

Joe Granata called the meeting to order at 7:04 p.m.

**II. APPROVAL OF THE MINUTES**

Tom Wlodkowski motioned to approve the April 2010 minutes; Ken Shipman seconded the motion. May 2010 minutes approved.

**III. NEW BUSINESS**

**A. Shining Star Award**

Frank Lombardi has been in contact with the Safeway located on Main Street in Leesburg regarding the efforts undertaken by Safeway employees during the blizzard of 2010. During the blizzard, Safeway's snow plow service piled the snow in the handicapped spaces. After being alerted of this occurrence, Safeway instructed its contractor to remove the snow and also maintain a clear path to the store. The contractor worked for 2 days to accomplish this task. The DSB agreed that Safeway should receive a Shining Star Award for its efforts.

**Action Items:**

1. Frank agreed to put together the Shining Star Award.
2. Catherine Motivans will check on the procedures for approving press releases and, pending her findings, will draft and circulate a press release for approval to the DSB members.

## B. Disability Resource Fair

Joe informed the DSB that Ken purchased a table at the Fair for the DSB's use. The DSB agreed to work on/distribute the following at the Fair:

1. Catherine will obtain copies of a pamphlet that lists the various services provided by Loudoun County. Catherine will also inquire whether the County has the pamphlet in an accessible format.
2. The DSB will provide copies of its newly revised flyer.
3. Frank will draft and circulate a draft "DSB Current Initiatives Fact Sheet."
4. Liz Mills volunteered to provide a bowl and some candy on the day of the Fair.

Tracee Garner reported on the programs that will take place. The DSB suggested that Tracee consider asking VRTA to speak at one of the sessions.

Catherine distributed a volunteer sign-up sheet and will distribute the list via e-mail to the DSB members.

## C. Recent Pedestrian Access Hearing

Tom asked Catherine Motivans to inquire into a recent hearing before the Board of Supervisors regarding pedestrian access.

# IV. OLD BUSINESS

## A. ADA Poster Contest

Ken reported on the ongoing efforts to assist LEND with its ADA Poster Contest. Ken indicated that the judges will consist of: (1) 3 persons with disabilities; (2) 2-3 persons from Art Square; (3) 3 DSB judges; and (4) 2 FAME Award recipients. Posters are due on June 14. The next meeting of the DSB Poster Contest Committee will take place on June 15 at 5:30 p.m. in the Purcellville Room at the County Government Center.

Joe requested a simple Gantt chart or other summary of key milestone dates leading up to the night of the Gala where the winner will be announced. Ken said that this would be pretty easy to prepare.

Catherine will inquire into reserving a room at the Government Center for the purpose of storing the posters.

## B. DSB Purpose and Priority Focus Areas

Joe requested to table the discussion about reviewing the Triennial Needs Assessment in order to identify three (3) goals that should guide the DSB's efforts.

## **V. STAFF REPORT**

Catherine reported that Tim Hemstreet, the new County Administrator, will attend the August 3 DSB meeting.

Catherine provided a follow-up report on the Code Enforcement Complaint Form. This form is designed so that citizens can file complaints against private businesses for possible violations of county codes, including access violations. Catherine reported that the County inspectors rely on the International Building Code when investigating possible violations. The enforcement provisions are only applicable if the building is less than two-years-old.

Catherine drafted an introductory paragraph to provide a better explanation of the purpose behind the form. Catherine will distribute the paragraph to the DSB members for review.

Catherine noted that the complaints are logged into a central computer database that is maintained by the County. Joe asked if the DSB could have access to the database and, if not, perhaps the DSB could have access to certain parts of the database. Catherine said she would check on this request.

## **VI. Other Business-Announcements**

The DSB welcomed Rowe Leathers as its newest member. Rowe hopes to put her varied background in fundraising, sales, and mortgages to good use at the DSB. She indicated that she hopes she can work on projects that will raise awareness in the local community of issues important to persons with disabilities.

Joe thanked Frank for leading several past meetings while Joe was away on travel.

A motion to adjourn was passed at 8:25 p.m.

**Next Meeting: July 6, 7:00 p.m.**